

BOARD OF SUPERVISORS MEETING
MONDAY, DECEMBER 17, 2018
6:00 PM

The Appomattox County Board of Supervisors held a scheduled meeting on Monday, December 17, 2018 at 6:00 p.m. in the Board of Supervisors meeting room, located at 171 Price Lane, Appomattox, Virginia.

Appomattox County Board of Supervisors

Present:

| | |
|------------------------|------------------------------------|
| Samuel E. Carter | Courthouse District, Chairman |
| Watkins M. Abbitt, Jr. | Piney Mountain District |
| William H. Hogan | Appomattox River District |
| Chad E. Millner | Falling River District, Vice-Chair |
| Bryan A. Moody | Wreck Island District |

Also Present:

Susan M. Adams, County Administrator
Tom Lacheney, County Attorney
Johnnie Roark, Community Development Director
Vicky Phelps, Finance Director

Chairman Carter called the meeting to order at 6:00 p.m.

Handicap Accessibility Statement provided by Susan Adams, County Administrator

Pledge of Allegiance

Invocation- Supervisor Hogan

Setting of Agenda

Mr. Abbitt made a motion to approve the agenda as presented. Mr. Millner seconded Mr. Abbitt's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

WORK SESSION

CLOSED SESSION

County Attorney, Tom Lacheney read the following motion to authorize a closed meeting:

WHEREAS, the Board of Supervisors of Appomattox County desires to discuss in Closed Meeting the following matter (s):

Discussion concerning a prospective business or industry where no previous announcement has been made of the business or industry's interest in locating or expanding its facilities in the community with respect

WHEREAS, pursuant to: §2.2-3711 (A) (5) (A) (6) (A) (8) of the code of Virginia, such discussions may occur in Closed Meeting.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Appomattox County does hereby authorize discussion of the aforestated matters in Closed Meeting.

Mr. Hogan made a motion to enter closed session pursuant to §2.2-3711 (A) (5) (A) (6) (A) (8) of the Code of Virginia at 6:02 p.m. and to include Mr. Roark in the closed meeting. Mr. Millner seconded Mr. Hogan's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

At 6: 33 p.m., Ms. Phelps read the following Closed Session Certification:

To the best of your knowledge, were the only matters discussed in the closed meeting public business matters lawfully exempted from open meeting requirements, and that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting? Ms. Phelps called for a Roll Call Vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

At 6:33 p.m., Mr. Abbitt made a motion to return to regular session. Mr. Hogan seconded Mr. Abbitt's motion. Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

No action was taken from the Closed Meeting.

The Board returned to Regular Session at 6:33 p.m.

CITIZEN PUBLIC COMMENT PERIOD

Greg Wagner of 8434 Holiday Lake Road came forward and spoke to the Board regarding the status of a Fence-In Ordinance.

Mr. Abbitt stated that he had spoken with Delegate Matt Farris who stated that he would introduce a bill to the House of Delegates asking for cattle to be exempt from the Fence In Ordinance.

APPEARANCES

Portrait of James D. Bland - Rev. Alfred L. Jones, III

Chairman Carter stated that Rev. Al Jones requested to appear before the Board to discuss his research on James William D. Bland, a black man, elected as the first African American delegate to the Constitutional Convention. Mr. Jones is requesting the Board's consideration to submit a request to the Circuit Court Judge. The request would be the Judge's consideration for a court order to have Mr. Bland's portrait hung in the Appomattox Courthouse. In a December 4, 2018 email to you, The Board has been provided a copy of Rev. Jones' letter to the Board and a copy of previous court orders that were entered to hang portraits in the Courthouse.

Rev. Jones came forward and thanked the Board for the opportunity to speak. He then provided the Board with the brief history of African History in Appomattox County.

Following a brief presentation on African American History, Rev. Jones asked the Board to consider his request to submit a request to the Circuit Court Judge to allow a portrait of James D. Bland to hang in the Appomattox Courthouse.

Mike Pulice, Architectural Historian
Western Region Office - Department of Historic Resources

Mr. Mike Pulice appeared before the Board to explain the property owner's responsibility in adding the Carver-Price School to the National Register of Historic Places.

After discussion, Mr. Pulice stated that he feels that the Board should consider having Carver Price School evaluated to see if it meets the criteria to be registered on the National Register of Historic Places. He explained that the registration would not cause any burden on the Board if approved.

James Funkhouser, Shentel

Mr. Funkhouser with Shentel appeared before the Board to provide an update on the Vera and Susie Alice Community projects. Mr. Funkhouser explained that the footprint of the map was changed due to another utility company receiving a grant for the same area, so it changed to the area to Susie Alice Drive.

Mr. Funkhouser answered questions and concerns from the Board.

PUBLIC HEARING (7:00 PM)

Public Hearing- RZ181212-Childress

RZ181212-Preston W. Childress (applicant/agent) and Angela M. Childress (property owner) have requested to rezone properties from R-1, Low Density Residential Zoning District to A-1, Agricultural Zoning District. The properties are identified as 3307 and 3231 Trent Hatchery Road. Tax Map Identification Numbers 88 (A) 27, 88 (A) 28, and 88 (A) 28A. The parcels total approximately 2.36 acres. The purpose of the proposed rezoning is to allow for agricultural land uses.

Angela Childress of 3231 Trent Hatchery Road, Appomattox, Preston Childress of 3307 Trent Hatchery Road and James Harvey of 1112 Confederate Blvd. came forward spoke in favor of this request. Ms. Childress explained that the chickens that she has on her property are to help her mentally. She explained that she had begun building a barn with fencing but stopped the process due to the complaints. Ms. Childress asked the Board to reconsider the Planning Commission's recommendation so that they can finish what they started.

Linda Shupe came forward and stated her address as 3189 Trent Hatchery Road. Ms. Shupe spoke in opposition to the zoning request. Ms. Shupe stated that she did not want to cause problems, but they have had many issues with the Childress's chickens in their yard and garden. She stated that she is fearful that if the zoning is changed to Agricultural as being requested they could possibly have more issues with other farm animals and she does not want to have to

constantly worry about this; she stated that Ms. Childress was aware of the limitations before she began getting the chickens and beginning work for the barn and fence.

After lengthy discussion, Ms. Shupe asked the board to support the Planning Commission recommendations as submitted.

Ms. Kim Shupe Wheeler came forward and stated her address as 193 County Estate Road. Ms. Wheeler stated that she is opposed to the zoning request. She stated that one of the properties that this request is being made for is up for sale and she is not sure what the new owner would want to put on their property.

Mr. Ralph Handy came forward and stated his address as 3335 Trent Hatcher Road. Mr. Handy stated that he is opposed to approving this request as he feels it would open the door for more and more animals.

Chairman Carter stated that the Planning Commission denied this request as it would be spot zoning.

Mr. Roark agreed that if approved this would be spot zoning.

Mr. Abbitt questioned how many chickens are allowed on property with current zoning.

Mr. Roark explained that you are able to have up to 12 chickens with no roosters and there must be fencing with a coop and must be located in the rear yard.

Mr. Moody asked that if the zoning request is approved what would change?

Mr. Roark explained that he as the zoning administrator would have no say in amount of animals that are on the property until it reached the number of intensive livestock.

Hearing no further comments, Chairman Carter closed the public hearing.

ACTION ITEMS

Consideration of Rezoning Petition-RZ181212-Childress

Chairman Carter stated that a public hearing has been held and comments received on the rezoning petition for Preston W. Childress and Angela M. Childress. Following the public hearing at the Planning Commission meeting in November, the Commission voted unanimously to recommend denial of the petition.

If the Board concurs with the finding of the Planning Commission, a resolution to that effect has been prepared to deny the petition. However, if the Board finds that the rezoning should be granted, an ordinance has been prepared should the Board make that finding.

Mr. Abbitt made a motion to adopt the following resolution to uphold the Planning Commission recommendations denying the request to rezone property from R-1, Low Density Residential to A-1, Agricultural at 3307 and 3231 Trent Hatchery Road. Mr. Hogan seconded Mr. Abbitt's

motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

**A RESOLUTION DENYING A REZONING (RZ18-1212) PETITION IN THE
COURTHOUSE DISTRICT FOR PRESTON W. CHILDRESS AND ANGELA M.
CHILDRESS TO REZONE PROPERTY FROM R-1, LOW DENSITY RESIDENTIAL
TO A-1, AGRICULTURAL AT 3307 AND 3231 TRENT HATCHERY ROAD NEAR
APPOMATTOX, VIRGINIA**

WHEREAS, Preston W. Childress and Angela M. Childress have applied for a rezoning of property for agricultural purposes. The property is currently zoned R-1, Low-Density Residential Zoning District and the proposed rezoning is A-1, Agricultural Zoning District. The parcels are further identified as Tax Map Identification Numbers 88 (A) 27, 88 (A) 28, and 88 (A) 28A and is located on the west side of Trent Hatchery Road near the intersection of Windmere Lane; and

WHEREAS, the petition was referred to the Planning Commission, which held a duly advertised and noticed public hearing on November 14, 2018, and the Planning Commission received comments both in favor of and in opposition to the petition; and

WHEREAS, the Planning Commission, weighed the public testimony, the surrounding zoning, the character of the neighborhood, the purpose and intent of each zoning district, along with its permitted uses; and

WHEREAS, the Planning Commission unanimously determined for reason of public necessity, convenience, general welfare, and good zoning practice they would recommend denial of the petition because the petitioner failed to show that the result of the rezoning would, (1) not create a spot zoning, (2) change the character of the neighborhood and (3) not be compatible with the surrounding land uses; and

WHEREAS, the petition has been duly advertised and noticed for Public Hearing before the Board of Supervisors on December 17, 2018, with said Public Hearing being held; and

WHEREAS, the Board of Supervisors supports and agrees with the findings of the Planning Commission;

NOW, THEREFORE BE IT RESOLVED, for reason of public necessity, convenience, general welfare, and good zoning practice the Board of Supervisors hereby denies petition RZ18- 1212, Preston W. Childress and Angela M. Childress to rezone Tax Map Identification Numbers 88 (A) 27, 88 (A) 28 and 88 (A) 28A, as unanimously recommended by the Planning Commission.

2019 Holiday Schedule for Appomattox County

Chairman Carter stated that provided for the Board's review and approval is the 2019 Holiday Schedule for Appomattox County.

APPOMATTOX COUNTY HOLIDAY SCHEDULE
2019

New Year's

Tuesday, January 1, 2019 Closed

Lee-Jackson Day

Friday, January 18, 2019 Closed

Martin Luther King Jr. Day

Monday, January 21, 2019 Closed

George Washington Day

Monday, February 18, 2019 Closed

Memorial Day

Monday, May 27, 2019 Closed

Independence Day

Thursday, July 4, 2019 Closed

Labor Day

Monday, September 2, 2019 Closed

Columbus Day

Monday, October 14, 2019 Closed

Veterans Day

Monday, November 11, 2019 Closed

Thanksgiving

Wednesday, November 27, 2019 Closing at 12:00 Noon *

Thursday, November 28, 2019 Closed

Friday, November 29, 2019 Closed

Christmas

Tuesday, December 24, 2019 Closed *

Wednesday, December 25, 2019 Closed

New Year's

Wednesday, January 1, 2020 Closed

****Denotes additional time off***

Mr. Millner made a motion to approve the 2019 Holiday Schedule for Appomattox County. Mr. Hogan seconded Mr. Millner's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

School State Championship Signage

Chairman Carter stated that for the Board's review is a letter from Dr. Bennett providing the design, possible placement, estimated cost and criteria for inclusion that the Board requested at the November meeting. After review of the letter, please discuss and determine if the Board would like to appropriate \$5,000 (\$2,500 each sign) to pay for the construction of two Championship signs that will be erected in two of the entrances coming into Town or wait until the funding request is discussed with the Town.

After discussion, Mr. Abbitt made a motion to approve committing up to \$5000 and if other funds are received, pay less. Mr. Hogan seconded Mr. Abbitt's motion. Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Commonwealth's Attorney Request

Chairman Carter stated that for the Board's review is an invoice from Mr. Puckett, Commonwealth's Attorney, requesting payment out of the Courthouse Maintenance Fund for painting services in his office. Staff sent the information to the Board on Tuesday, December 11th with a copy of the request and the County's Code Section 3.7-28-3.7-29 Courthouse Maintenance for your review.

After lengthy discussion, Mr. Abbitt made a motion to approve the request to pay the invoice in the amount of \$3,900 for painting services performed by Rick Wingfield in the Commonwealths Attorney's office and from this point on, all expenses must be preapproved before asking for payment. Mr. Moody seconded Mr. Abbitt's motion. Chairman Carter called for a Roll Call Vote: Chairman Carter, nay; Mr. Abbitt, aye; Mr. Hogan, nay; Mr. Millner, nay; Mr. Moody, aye.

The motion failed.

Mr. Millner made a motion to have Mr. Puckett pay the invoice in the amount of \$3,900 for painting services performed by Rick Wingfield in the Commonwealths Attorney's office from his department budget. Mr. Abbitt seconded Mr. Millner's motion. Chairman Carter called for a Roll Call Vote: Chairman Carter, nay; Mr. Abbitt, nay; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, nay.

The motion failed.

During discussion of the Consent Agenda, Chairman Carter made a motion to reconsider, request, and authorize the County Administrator to discuss with the Commonwealth's Attorney and ask him to pay the invoice from his department budget in the amount of \$3,900 for painting services performed by Rick Wingfield in the Commonwealths Attorney's office. Mr. Abbitt seconded Mr. Carter's motion. Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Request from Commonwealth Attorney

Chairman Carter stated that Mr. Puckett, Commonwealth's Attorney, submitted an invoice from Harris Furniture Company in the amount of \$580.00 requesting that it be paid out of the Courthouse Maintenance Fund. Mr. Puckett ordered the computer worktable for the probation officer to use during Circuit Court.

After discussion, Mr. Moody made a motion to pay the Harris Furniture Company invoice for \$580, out of the Courthouse Maintenance Fund, for utilization as workspace for the Parole Officer during Circuit Court as requested. Mr. Abbitt seconded Mr. Moody's motion. Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

COMMITTEE APPOINTMENTS

CVCC Advisory Board Appointment

Chairman Carter stated that Mr. Winfred Nash submitted his resignation from service on the Central Virginia Community College Advisory Board, effective December 1, 2018. Jeffrey Garrett notified staff on November 26, 2018 that he would be happy to accept the opportunity to serve on the CVCC Advisory Board, if appointed by the Board of Supervisors.

Mr. Millner made a motion to appoint Mr. Jeff Garrett to fill the unexpired term of Mr. Winfred Nash on the CVCC Advisory Board who was re-appointed July 1, 2018 to serve a four-year term. The unexpired term for the newly appointed member will end on June 30, 2022. Mr. Moody seconded Mr. Millner's motion. Chairman Carter called for a vote: Chairman Carter aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Economic Development Authority Appointments

Chairman Carter stated that the Board needed to consider appointing a representative to the vacant positions of Mr. Bill Burke and Ms. Beverly Franklin who have submitted their request not to serve for another term.

Also, please consider the re-appointment of R. Kinkle Robinson to the Economic Development Authority. Mr. Robinson has agreed to serve another 4-year term if appointed by the Board.

Mr. Abbitt made a motion to re-appoint R. Kinkle Robinson for another 4-year term, beginning January 1, 2019 through December 31, 2022. Mr. Hogan seconded Mr. Abbitt's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Mr. Carter stated that he had spoken to Ms. Taylor Bradshaw who stated that she would be interested in serving on the Economic Development Authority. He stated that he had instructed her to complete and submit a Citizen Service Application.

Ms. Adams stated that she had not received the application as of 4:30 this afternoon.

After discussion, it was the consensus of the Board to table this appointment until the January meeting to allow Ms. Bradshaw an opportunity to complete and return a Citizen Service Application.

Planning Commission Appointment

Chairman Carter asked the Board to consider the reappointment of Josh Mills, Wreck Island District and Kevin O'Brien, At-Large Member to the Planning Commission. Mr. Mills and Mr. O'Brien have agreed to serve another term if reappointed by the Board.

Mr. Moody made a motion to reappoint Mr. Josh Mills for the Wreck Island District to a four-year term beginning January 1, 2019 through December 31, 2022. Mr. Abbitt seconded Mr. Moody's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Mr. Carter stated that he would like to submit a name for appointment who is already Board Certified to serve in the At-Large seat. He made a motion to appoint Mr. Al Sears to serve a

four-year term beginning January 1, 2019 through December 31, 2022. Mr. Moody seconded Mr. Carter's motion. After discussion, Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, nay; Mr. Millner, nay; Mr. Moody, aye.

Chairman Carter asked staff to send a letter to Mr. Kevin O'Brien thanking him for his service.

CONSENT AGENDA

Invoices Submitted For Payment

Please review the attached invoices and approve for payment:

| | |
|-------------------------|---------------------|
| November 30, 2018 | \$1,092.00 |
| December 6, 2018 | \$25,423.90 |
| December 14, 2018 - CSA | \$126,730.72 |
| December 17, 2018 | \$174,182.72 |
| TOTAL: | \$327,429.34 |

Staff Recommendation: Please review and consider approval of the attached invoices for payment.

Minutes

Please review the following DRAFT minutes for additions, corrections or questions:

Monday, November 19, 2018 - Scheduled Meeting

Sheriff's Department

Please supplement by consent and appropriate the following:

3102-1002 Overtime **\$455.01**

RE: Reimbursement from School Board for deputy to perform security at Football/Fall Sports.

Staff Recommendation: No new local funds are required.

Department of Social Services

Please supplement by consent and appropriate the following:

| | | |
|---------------|------------|--------------------|
| 5301-2002 | VRS | \$10,239.17 |
| 5301-2006 | Group Life | \$769.02 |
| 5301-2002 | ICMA-RC | \$708.79 |
| TOTAL: | | \$11,716.98 |

RE: Reimbursement for November 2018 payroll deductions.

Staff Recommendation: No new local funds are required.

CDBG Urgent Need Grant

Please supplement by consent and appropriate the following:

| | | |
|-----------|-------------------|-------------------|
| 8101-5899 | Non/CDBG-Leverage | \$6,566.25 |
|-----------|-------------------|-------------------|

RE: Reimbursement from Sandra L. Burchett for local tornado recovery relief received.

Staff Recommendation: No new local funds are required.

Economic Development

Please supplement by consent and appropriate the following:

| | | |
|-----------|----------------------------------|-----------------|
| 8105-5504 | Travel (Convention/Education) | \$313.02 |
|-----------|----------------------------------|-----------------|

RE: Reimbursement received from the EDA for hotel expenses. The EDA Chair, Mr. Roark and Ms. Adams visited with an out of state prospect that is interested in Appomattox as a location for a business expansion.

Staff Recommendation: No new local funds are required.

J. Robert Jamerson Memorial Library

Please supplement by consent and appropriate the following:

| | | |
|-----------|-----------------|-----------------|
| 7301-5411 | Books | \$230.45 |
| 7301-5401 | Office Supplies | \$720.05 |
| 7301-5415 | Summer Reading | \$24.75 |
| | TOTAL: | \$975.25 |

Staff Recommendation: No new local funds are required.

Commissioner of Revenue Refund Requests

Mrs. Sara Henderson, Commissioner of the Revenue is requesting the following to be paid in the amount of **\$11,229.51** from line item **1209-5803**

- 1) Refund Innovative Stoneworks LLC **\$4.31** for 1st half 2018 personal property taxes paid on trailers that are in Campbell County.
- 2) Refund Kenneth R. Young & Margaret Y. Grimsley **\$82.57** for 1st half 2018 personal property taxes paid on vehicles that are in Campbell County.
- 3) Refund James T. Ford, Sr. **\$82.87** for 2016, 2017, and 1st half 2018 real estate taxes paid on property that had less acreage.
- 4) Refund Douglas Howard Jr. **\$96.39** for 2017 personal property taxes paid on a vehicle that was sold in 2016.

- 5) Refund Hyundai Lease Titling Trust **\$199.57** for 1st half 2018 personal property taxes paid on a vehicle that was sold in 2017.
- 6) Refund Jacquelyn & Zoey Grishaw **\$62.66** for 1st half personal property taxes paid on a vehicle that was disposed in 2017.
- 7) Refund Darren E. Baker **\$49.75** for 2017 and 2018 personal property taxes paid on a vehicle that was disposed in 2016.
- 8) Refund Tina L. Merchant **\$91.37** for 1st half 2018 personal property taxes paid on a vehicle that was sold in July 2017.
- 9) Refund Jason T. Clark **\$69.29** for 1st half 2018 personal property taxes paid on a vehicle that was sold.
- 10) Refund Samuel Caifano **\$62.65** for 1st half 2018 personal property taxes paid on a vehicle that was sold.
- 11) Refund Louise Breyer **\$71.02** for 1st half 2018 personal property taxes paid on a vehicle that was sold in 2017.
- 12) Refund Georgette & Thomas Joyner **\$497.47** for 1st half 2018 personal property taxes paid. Resides in Bedford since 2017.
- 13) Refund Lavonde Jackson **\$74.74** for 1st half 2018 & 2017 personal property taxes paid on a vehicle that was sold in 2016.
- 14) Refund Edward Bryan Ferguson **\$54.44** for 1st half 2018 personal property taxes paid on a vehicle that was sold in 2017.
- 15) Refund Edward Porbansky **\$241.94** for 2016, 2017, 2018 personal property taxes paid on a vehicle that was sold in 2015.
- 16) Refund Laura Briceland **\$77.30** for 2018 personal property taxes paid on a vehicle that was sold in 2016.
- 17) Refund Rodney Weeks **\$53.15** for 2018 personal property taxes paid on a vehicle that was sold in 2017.
- 18) Refund Roger Almond **\$31.98** for 2018 personal property taxes paid on a boat that was sold in 2017.
- 19) Refund Nancy Dawson **\$136.12** for 2018 personal property taxes paid on a vehicle that was sold in 2017.
- 20) Refund Jacob Shelton **\$108.76** for 2018 personal property taxes paid on a vehicle that was sold in 2016.

- 21) Refund William Floyd **\$41.20** for 2018 personal property taxes paid on a vehicle that was sold in 2017.
- 22) Refund Geraldine Mitchell **\$48.11** for 1st half 2018 personal property taxes paid on a vehicle that was sold in 2017.
- 23) Refund Ronnie D. Bryant, Jr. **\$217.08** for 1st half 2018 personal property taxes and license tax fee that was paid on a vehicle sold in 2017.
- 24) Refund Lloyd E. Richardson **\$72.03** for 2018 personal property taxes paid on a vehicle that has been housed in NC since 2017.
- 25) Refund Karen F. Mullins **\$77.09** for 2017 & 1st half 2018 personal property taxes paid on a business that has been closed since 2016.
- 26) Refund Design LLC **\$996.96** for 1st half 2018 personal property taxes paid for a business. They were double assessed due to name change.
- 27) Refund Dennis P. Benkendorf **\$109.62** for 1st half 2018 personal property taxes and license tax fee that was paid on a vehicle sold in 2017.
- 28) Refund Patricia J. Moore **\$565.61** for 1st half 2018 personal property taxes paid on a vehicle that qualifies for prorating of miles driven out of state.
- 30) Refund P.J. Moore Trucking **\$1,409.15** for 1st half 2018 personal property taxes paid on a vehicle that qualifies for prorating of miles driven out of state.
- 31) Refund Jeffrey A. Lewis **\$2,423.27** for 2011 through 1st half 2018 real estate taxes paid on property that qualified for Disable Veteran discount. Just received paperwork for the discount in 2018. Under Code of VA 58.1-3219.5, the discount starts on January 1, 2011 and he has owned the real estate before the discount started.
- 32) Refund Rhonda K. Lipscomb **\$42.93** for 1st half 2018 personal property taxes paid on a vehicle that was sold in 2017.
- 33) Refund Jeffrey L. Moore **\$2,319.84** for 1st half 2018 personal property taxes paid on a vehicle that qualifies for prorating of miles driven out of state.
- 34) Refund CAB West LLC **\$285.00** for 1st half 2018 personal property taxes and license tax fee paid on a vehicle that was sold in 2017.
- 35) Refund Nicholas Doss **\$285.57** for 2018 personal property taxes paid on a vehicle that is Lynchburg for 2018.
- 36) Refund Troy Woody **\$187.70** for 2018 personal property taxes paid on a vehicle that is garaged in Wise County.

Staff Recommendation: Please consider the Commissioner of Revenue's refund requests. Ms. Henderson sent an email to the Board on December 7th explaining the various reasons for the refund requests. A copy of the letter and explanation is attached for your review.

Sheriff Courthouse Security Position

Please transfer by consent **\$50,000.00** from the Courthouse Security Fund to the General Fund and supplement to the following:

3102-1006 Courthouse Security Position **\$50,000.00**

RE:

Staff Recommendation: No new local funds are required.

Circuit Court - Law Library

Please transfer by consent **\$465.72** from the Law Library Fund to the General Fund and supplement the following:

2101-5804 Law Library **\$465.72**

RE: Purchase of law books by the Circuit Court Clerk for the Law Library.

Staff Recommendation: No new local funds are required.

Mr. Hogan made a motion to approve the Consent Agenda as presented. Mr. Millner seconded Mr. Hogan's motion. Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

ATTORNEY'S REPORT

Mr. Lacheney stated that regarding the Emergency Volunteer billing, he feels that a conversation will be needed with the Commonwealth's Attorney regarding enforcement. After discussion, Mr. Hogan stated that he would speak with Chief Garrett and ask him to reach out to the Commonwealth's Attorney for further discussion regarding this issue.

ADMINISTRATOR'S REPORT

Ms. Adams stated Governor Northam unveiled his Budget Amendments for 2018-2020 Biennium, which included a budget proposal to raise teacher salaries and invest in K-12 education, add school counselors to improve school safety, and also add \$80 million through the Literary Fund for school construction loans.

Ms. Adams stated that Mr. Mitchel with the Courthouse Theatre had contacted her and he will be resigning as Chairperson effective December 31, 2018, and they will no longer be utilizing the old Courthouse building.

Ms. Adams stated that the staff Appreciation Dinner will be in January and then questioned who the Board would like to attend the appreciation dinner.

After discussion, it was a consensus to invite all County employees that report directly to County Administrator to the appreciation dinner.

Ms. Adams reported that she would be attending two meetings this week one to hold discussion on the High School Renovation and the other to discuss Social Services space.

Mr. Hogan questioned that if the Courthouse was no longer going to be utilized by the Courthouse Theatre, would this be a space to consider for Social Services.

Following discussion, Mr. Abbitt suggested that we get prices from private sources when considering Social Service space needs.

Ms. Adams reported that she is working on forming a round table discussion regarding solar farms with legislators and surrounding Counties and she would keep the Board informed on date and time.

Mr. Abbitt asked Ms. Adams to reiterate to the Constitutional Officers the need for pre-approval before having any work done in their offices.

REPORTS AND INFORMATIONAL ITEMS

Robert E. Lee Soil & Water Conservation District Board of Directors Meeting Minutes

For the Board's review is a copy of the September 27, 2018 and October 25, 2018 monthly Board of Directors meeting minutes from the Robert E. Lee Soil & Water Conservation District.

School - November Financial Report

For the Board's review is the November 2018 Financial Report from Annette Bennett, Division Superintendent and Bruce McMillan, Director of Finance.

SUPERVISOR CONCERNS

Mr. Moody asked if County Ordinances are currently being enforced and, if we go to a Fence-In ordinance, who would be responsible for the enforcement of this ordinance?

Mr. Roark explained that the County responds on a complaint-received basis and then explained the process of how complaints are handled once received in his office.

Chairman Carter reviewed the following Upcoming meeting for the Board.

UPCOMING MEETINGS

Tuesday, January 22, 2018 @ 6:30 PM

Organizational Meeting

Board of Supervisors Meeting Room

171 Price Lane, Appomattox, Virginia

Tuesday January 22, 2018, immediately following the Organizational Meeting
Regular Scheduled Meeting
Board of Supervisors Meeting Room
171 Price Lane, Appomattox, Virginia

ADJOURNMENT

Mr. Abbitt made a motion to adjourn the meeting at 8:33 p.m. Mr. Hogan seconded Mr. Abbitt's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

The scheduled meeting adjourned at 8:33 p.m.

Samuel E. Carter, Chairman